

HEALTH AND SAFETY REPRESENTATIVE (HSR) REFRESHER ONE DAY COURSE

Course Overview

This one day course will provide deemed HSRs with additional information and skills required for HSRs under the new WHS legislation including:

- an understanding of the new Work Health and Safety legislation;
- an understanding of how it applies
- to their role as elected Health and Safety Representatives (HSR); and
- the additional knowledge and skills necessary to use their new powers under the new WHS legislation in issuing Provisional Improvement Notices and directing unsafe work to cease.

The course is intended to assist HSRs and deputy HSRs understand how the WHS legislation will influence health and safety outcomes in their workplace. The course aims to familiarise participants with the knowledge and skills necessary to fulfil their role as Health and Safety Representatives.



COURSE IN DETAIL

Prerequisites

Persons eligible for the SafeWork NSW (previously WorkCover) NSW HSR Refresher course are to have completed the SafeWork NSW (previously WorkCover) course in Work Health and Safety (WHS) Consultation. The persons must also be an WHS Representative or WHS Committee member elected to represent a workgroup under the WHS legislation within two years prior to the commencement of the WHS legislation, who is taken to be a HSR under the WHS Act. A HSR who has undertaken the refresher course will be taken to have undergone the initial training prescribed by the WHS Regulations referred to in section 72(1) for the purposes of issuing a direction to cease unsafe work under section 85 and issuing a provisional improvement notice under section 90 of the WHS Act (see sections 85(6)(a) and 90(4)(a)).

Course Aim

The aims of this course are to provide HSRs and deputy HSRs, elected under the new WHS legislation, with information and skills relating to:

- The WHS legislative framework and key terminology;
- Duties of various stakeholders that can influence work health and safety;
- Enforcement measures available for breaches of WHS legislation;
- The roles of unions and WHS entry permit holders under the WHS Act;
- Requirements for consultation, representation and participation on work health and safety issues in the workplace;
- The role of Health and Safety Representatives (HSRs), Health and Safety Committee (HSCs) and other authorised representatives; and
- HSR's powers including the issuing of PINs and directing the ceasing of unsafe work.

Certification

On successful completion of the course, participants will receive a SafeWork NSW (previously WorkCover) Approved Certificate of Attendance verifying the completion of the HSR Refresher course, which will be issued by the approved trainer or RTO.

Health and Safety Representative (HSR) 1 Day Refresher.

As a Health & Safety Representative you will need to maintain your compliance with the one day refresher in line with legislation.

LEARNING OUTCOMES

The one day course is divided into five sections and time at the end of the day to review the course material and confirm the participants understanding of their new role and powers under the WHS legislation.

The course outline is as follows:

Section 1: Work Health and Safety Framework

- WHS framework and new terminology,
- Duty holders and their duties,
- Role and function of WorkCover; and
- Penalties under the WHS Act

Section 2: Consultation, Representation and Participation

- Consultation requirements and arrangements in the workplace;
- Roles and responsibilities of HSRs and Health and Safety Committees;
- HSRs entitlements, rights and protections; and
- Exemptions from obligations and the review process

Section 3: Issue Resolution, Support for HSRs and Managing Risks

- Role of HSRs in consultation, assisting workgroups and as a member of a HSC;
- Investigating complaints; and
- Issue resolution and support for HSRs

Section 4: Inspections, Notifiable Incidents and Incident Investigation

- Key requirements of risk management;
- Monitoring and review of risk controls; and
- Notifiable incidents

Section 5: Provisional Improvement Notices and directing unsafe work to cease

- Purpose and function of PINs;
- Role and requirements for HSRs to issue PINS and process for issuing a PIN;
- Disputes and resolution;
- Directing unsafe work to cease



INTERESTED IN THIS COURSE?

Please email your enquiry to training@pegasus.net.au with the subject line **Health and Safety Representative (HSR) 1 Day Refresher**
Or contact us on **1300 441 433**